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To the attention of the director of personnel or
To whom it may concern,

This is a letter to introduce myself as a potential candidate for employment with your company. My name is Jeff Kabaker and I have just moved back to Chicago after living in Los Angeles area for the past 22 years. Back in the 70's and early 80's, I served a 6-year apprenticeship as a Typographer at Photronic Typographers here in Chicago. I moved out to Los Angeles in 1983 to work for Aldus type studio, one of Los Angeles top typesetters. I worked there for 9 years until the economy forced me to find another position. While I was there I helped Aldus make the leap into the digital age in setting up a postscript department. We were ripping postscript files to our alphaset imagesetter before there were postscript imagesetters. I have been working with desktop computers and networks since the first release of Macintosh computers in 1984.

I have worked for service bureaus and printers, and have worked on networks that were both local, remote and multi platform. Basically, I am a traditional guy with contemporary skills. I am comfortable with Windows, Apple, Linux and Unix operating systems. A firm believer in, "the right tool for the right job". My leading expertise is in Adobe Photoshop, Adobe Illustrator, Adobe Go Live and Quark Xpress. But I am comfortable with all Mac based applications. This goes beyond the fundamental usage and into the programming aspect. My understanding of the way applications function combined with my knowledge of color in general, have literally saved printers as much as 20 percent in ink coverage, clean up time, and wasted materials. At the same time, getting a more natural conversion from digital, and pleasing color off the press. I also have a fair amount of programming experience using Perl, Java Script, Postscript and File Maker Pro.

I have also spent 3 years working in the marketing/advertising department for a major retail lighting company with 40 stores in six states. I was responsible in production of all newspaper, direct mailing, magazine and television advertising as well as store to store support. We produced packaging, posters, tags and other store support, and worked directly with the buyers on promotions and events. While I was there, I initiated and developed their web site and continued more than a year as an independent developer after leaving their employment.

Having just re-located back to Chicago with my family, I would am interested in finding a full time position, but I am also available for contract work. I have attached a resume. I can make myself available for interviews at your convenience.

Thanks in advance for your consideration.

Sincerely,
Jeff Kabaker

JOB HISTORY:

I am currently self-employed since June 1999 running my own company, OnLine Promotions. It is a design company for print and the web. Its primary focus for the past six years has been web site development. I am a perl and javascript programmer with a strong background in design and marketing. I also contract with 6 other illustrators and 2 other web designers, and other internet service providers as well. I work with a variety of other programmers to develop solid solutions for powering websites. My main interest is communications and security issues. I also have a strong background in state and federal tax issues and a solid grasp of transactions and fulfillment. My goal is to develop websites that gather as much data and information to support your business as information that you provide to the public. In the past 6 years I have developed over 20 web- sites, and worked on special programming projects for 2 other web development companies.

January 1996 to June 1999

Lamps Plus, Inc.

20250 Plummer St.
Chatsworth, CA 91311

Job Description: I was a graphic designer and produced newspaper magazine and television ads. I also produce in-store support such as tags, posters, signs and packaging. I still work for them on occasion as an independent contractor.

Supervisor: Susan Owens Reference/Owner: Dennis Swanson

April 1994 to December 1995

ADCO Lithographers

13346 Saticoy St.
North Hollywood, California 91605

Job Description: I was the manager of the Pre-Press Department In charge of the network, drum scanning and film output. I also helped teach the employees how to translate their traditional skills into digital tools. My main priority was to work directly with the printing production manager to assure consistency and quality from start to finish. And to get the most efficient and economic results coming from the presses.

Supervisor/Reference: Bruce Adler/Owner

May 1992 to January 1994

Andresen Graphic Services

2639 29th. St.
Santa Monica, California 90405

Job Description: I was hired as the pre-press Foreman but my position was more as a lead man. I've had extensive experience with color separations, half tones and many other facets of printing both traditional & postscript.

Supervisor/Reference: Janet Hunting/General Manager

December 1983 - To May 1992

Aldus Type Studio

731 S La Brea
Los Angeles, California 90036

Job Description: Wide range of typesetting duties from original composition on Macintosh computers and Linotronic output to Photo Typesetter setting of headlines, camera, color proofing, and complete film and paper make-up.

Supervisor/Reference: Art Paquette/Owner

December 1978 - December 1983:

Photronic Typographers

223 West Wacker Drive
Chicago, Illinois 60606

Job Description: While I was there I served a 6 year apprenticeship and became a member of the American Typographers Union. I worked and trained in each department for at least a 6 month period. At the time, I learned on the AKI Keyboard and other phototypesetting output equipment as well as Photo Typesetter setting of headlines. My speciality there was camera work, shooting stats and halftones to film and paper.

Supervisor/Reference: Donald Woodman/Owner

EDUCATION:

September 1975 - June 1976
Enrolled at Recording Institute of America
664 N Michigan Ave.
Chicago, Illinois 60606

September 1971 - June 1975
Enrolled at Kenwood High School
1556 E 51st St.
Chicago, Illinois

SPECIAL INTERESTS

Music and Juggling are a couple of my special interests as well as having studied Chinese Martial Arts such as PaKua Chang, Tai Chi Chuan and Northern Shaolin Kung Fu for over 25 years. I feel all of these have contributed to my work performance and dedication to my job.

Additional references and salary history can be supplied on request.